

**JABALPUR CITY TRANSPORT SERVICES LIMITED**  
**SHORT TERM NOTICE INVITING TENDER – VI<sup>th</sup> Call**

JCTSL is inviting tenders from aspiring Operators/ Organization to Operate and manage the public transport system comprising of new JNNURM Buses in Jabalpur City on or before 17/01/2011 at 3:00 pm at JCTSL, 1<sup>st</sup> Floor Red Cross Building, Collectorate Campus, Jabalpur (MP). Tender form can be downloaded from the site [www.jabalpur.nic.in](http://www.jabalpur.nic.in) or can be obtained from the office by depositing Rs. 5000/- in cash or through demand draft in favour of JCTSL , Jabalpur.

CHIEF EXECUTIVE OFFICER  
JCTSL, Jabalpur (M.P)  
E-Mail :- [jctsl\\_2006@yahoo.co.in](mailto:jctsl_2006@yahoo.co.in)

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OFFICE OF THE  
JABALPUR CITY TRANSPORT SERVICES LIMITED

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JCTSL :- No. 26

Dated:- 10/01/2011

TENDER FORM  
TO OPERATE AND MANAGE THE PUBLIC TRANSPORT SYSTEM OF METRO BUS  
PROCURED UNDER JnNURM IN JABALPUR CITY



ISSUING FORM

THIS TENDER DOCUMENT" TO OPERATE AND MANAGE THE PUBLIC TRANSPORT SYSTEM OF METRO BUS PROCURED UNDER JnNURM IN JABALPUR CITY" has been issued by the MANAGING DIRECTOR, Jabalpur City Transport Services Ltd, Jabalpur to \_\_\_\_\_  
\_\_\_\_\_ On dated \_\_\_\_\_, On receipt of Rs. 5,000/- (Rs. Five Thousand Only) by Cash /D.D \_\_\_\_\_.  
(Receipt No. \_\_\_\_\_)

MANAGING DIRECTOR

Jabalpur City Transport Services Ltd, Jabalpur

Important Documents to be included with the tender

| Sno | Documents   | Attached/Not applicable |
|-----|---|-------------------------|
| 1   | Duly filled Tender form in an envelope having two separate envelopes clearly marked "Technical Proposal" & "Financial Proposal"   |                         |
| 2   | Technical Proposal should be clearly marked "technical proposal for operating metro buses – do not open except in the presence of the evaluation committee"   |                         |
| 3   | Security deposit of Rs.80,000/-per Bus by crossed Demand Draft drawn in favor of Jabalpur City Transport Services Ltd, Jabalpur, Payable at Jabalpur of any scheduled bank and kept with the technical proposal |                         |
| 4   | Financial Proposal (only Annexure VII) enclosed in a separate enclosed should be clearly marked "Financial proposal for operating metro buses – do not open till technical evaluation is complete"              |                         |
| 5   | DD of Rs 5000/-(cost of the tender if Downloaded from site) and enclosed with the technical proposal  |                         |
| 6   | Statement as per para 4.2 to be enclosed with the Technical Proposal  |                         |
| 7   | Memorandum & article of association (if company) to be enclosed with the Technical Proposal   |                         |
| 8   | Copy of Pan card, service tax Regn. No etc to be enclosed with the Technical Proposal   |                         |
| 9   | Detailed financial statements (balance sheets, Profit & Loss A/c Schedule notes on accounts to be enclosed with the Technical Proposal  |                         |
| 10  | Audit Report of last 3 accounting years to be enclosed with the Technical Proposal  |                         |

#### Important Dates:-

- 11/01/2011-- start of Sale of tenders
- 17/01/2011- 3PM -Last date & time for submission of tenders
- 17/01/2011- 4PM -opening of technical bid
- 18/01/2011- 4PM -opening of financial bid

## 1 PREAMBLE

"Jabalpur City Transport Services Ltd" has been incorporated as company to operate and manage, the public transport system with Private sector participation in Jabalpur city. The new company is ideally constituted as a Public Limited Company, & is incorporated under the Companies Act, 1956. The Registered Office of the company is situated at 1<sup>st</sup> Floor Red Cross building Collectorate Campus Jabalpur. The Company has been formed under the chairmanship of Mayor, Jabalpur with Commissioner Municipal Corporation Jabalpur as its Managing Director.

## 2 Procedure & Management

- 2.1 The management of the company is entrusted with the Board of Directors. There are nine members on Board of Directors with Commissioner Municipal Corporation Jabalpur as its Managing Director, who shall be entitled to exercise all powers for effective management of the proposed transport system under Public Private Partnership Model.
- 2.2 The Company is issuing the tenders on a two envelope system(technical & financial) to the interested operators to operate the Metro buses on

various Metro Bus routes in the form of amount of Premium, to be paid to the company, per month, per bus, plus EMI as prescribed herein below. The other infrastructural facilities like Bus Stops, etc. will be administratively, supported by JCTSL. Night Halting Space for Buses will not be provided by the Company and if provided should exclusively be used for these buses for which due rent will be charged.

- 2.3 The bidder shall submit his bid for operation of 05 buses of 44 seats TATA make 1512 Chassis front engine (based on 3 Lots) Buses received by the Jabalpur Municipal Corporation under JnNURM on terms and conditions prescribed herein under. The bidder can submit his bid for more than one lot if he fulfills the other conditions in Para 3.
- 2.4 The successful bidder shall furnish a total security of Rs. 14 lacs per bus as performance security as under:-
  - a) The bidder shall furnish an unconditional and irrevocable bank guarantee of Rs. 2 lacs per bus in the form prescribed at the time of agreement; and
  - b) The bidder shall in addition to the aforesaid bank guarantee furnish additional security in the form of immovable property worth Rs. 12 lacs per bus with the undertaking that in the event of default on the part of the operator, the company shall be entitled to liquidate the state immovable property and recover damages. The furnishing of security in the form of immovable property shall be in the nature of mortgage through deposit of title deed.
- 2.5 The bus operators shall follow rules and regulations, decided by the company, as well as, shall also comply with local laws and traffic laws. The driver, conductors and other staff will be employed by the bus operators and such staff will be in proper uniform as decided by the company. They will have to complete training programs of attitude, behavior and management organized by Company from time to time at the expense borne by the operator.
- 2.6 All the operating and maintenance cost, daily running costs, registration, road tax, route permit, insurance from reputed company and other cost required for operating the services will be borne by the bus operators.
- 2.7 The bus operators will issue tickets only from the Ticket Vending Machine System as finalized by the company. Ticket vending machine shall be purchased by the bus operator.
- 2.8 The operator will bear the cost of the Global Positioning System (GPS) which will be fitted on each bus for the online vehicle tracking system.
- 2.9 The company officials will generally supervise the workings of the Metro Bus operation and will ensure the Metro Bus operator follows the rules and procedures decided by the company and observe the law.

2.10 Before the submission of tender forms for any Query relating to the tender documents PI contact the CEO of the Company at 0761-4014501 or 09425150843

### 3 PREQUALIFICATION FOR BIDDING:

It shall be incumbent upon the tenderer to fulfill the following conditions:

- 3.1 Consortiums and partnership firms may be permitted to bid provided either member of the Consortium or either partner, as the case may be, has an average turnover of Rs. 5.00 Lakh per bus( 25 Lakhs for Lot 3 ) in the previous three financial years.
- 3.2 The average turnover should not be less than Rs. 5.00 Lakh per bus( 25 Lakhs for lot 3) in the previous three financial years and should be supported by proof as per annexure II attached.
- 3.3 In case of secured loan/loans taken by the bidder a certificate from the lender stating that the repayment of loan is proper and up to date till current month. A separate certificate from each lender should mention all the secured loans given by him. These certificates are required for each financial year.
- 3.4 If the tenderer has previously provided bus operation services for any state government or the Union Government or any government organization or any government company or any company, wholly or partly, owned by a local body and its/his contract with such government, organization, or such company has been suspended or terminated for deficiency in service or for violation of the conditions of such contract, then such tenderer shall be disqualified from bidding and his financial bid shall not be opened.
- 3.5 The financial bids of the bidders who qualify the technical proposal and the pre qualification criteria will be opened.
- 3.6 The tenderer who bids for more number of Lots will be given a preference while selecting an operator provided he agrees to pay the highest premium quoted for that particular lot.

### 4 GENERAL CONDITIONS

Earnest Money

- 4.1 Rs. 80,000/- (Rs. Eight Thousand) per bus ( 4 Lakhs for lot 3) amounting to maximum of Rs.12,00,000/- (Rupees Twelve Lakh Only) for three lot by crossed Demand Draft drawn in favour of Jabalpur City Transport Services Ltd, Jabalpur, Payable at Jabalpur of any scheduled bank. (Demand Drafts of non-schedule bank will not be accepted.), has to be submitted along with and as part of the Technical proposal. If the earnest money deposit is not found in accordance with the prescribed mode & amount as mentioned above, the tender/offer will be rejected.
- 4.2 Each tenderer shall clearly disclose in the technical bid, through a statement, whether he has previously provided or is presently providing any bus operation services to any state government or the Union Government or any government organization or any government company or any company, wholly or partly, owned by a local body, and shall also specify whether any action has been taken up against him by such government, organization or such company for deficiency in service or violation of terms of contract. He shall also specify whether his contract has been suspended or terminated for deficiency in service or for violation of the conditions of such contract and shall also provide the necessary documents in respect thereof.

#### Period of contract

- 4.3 The contract will be awarded for the period of Ten Years, commencing from the date of agreement. However, the Company shall have the right to curtail such period for unsatisfactory performance.

#### Number of buses and routes-

- 4.4 The selected bus operator will presently operate Five (05) numbers of specified Metro buses TATA make Buses received from the Jabalpur Municipal Corporation under JnNURM on each prescribed metro bus route, daily between the specified timings and as per the trip schedule. Company can increase the number of buses on the route as required and desired. However incase of increase in number of buses on metro bus route enclosed as annexure V the operator already having the buses on that route will be given first preference for their operation provided he agrees to pay the highest premium quoted for that particular lot after fresh tenders are called for.

#### Routes and Lots of Metro Buses.

- 4.5 This tender is invited for plying the busses on the routes in lots as specified in Annexure V.

#### 5 Type of buses

The buses are Front engine 44 seater TATA semi low floor based on 1512 Chasis as provided in Annexure VI. the annual maintenance contract (AMC) of five years is also catered for while purchasing the bus.

- 6 Fare Following fare structure has been decided by the company:-

|                    |                |
|--------------------|----------------|
| 0 to 2 Km          | Fare Rs. 3.00  |
| 2.1 to 3 Km        | Fare Rs. 4.00  |
| 3.1 to 4. Km       | Fare Rs. 5.00  |
| 4.1 to 7 Km        | Fare Rs. 7.00  |
| 7.1 to 9 Km        | Fare Rs. 8.00  |
| 9.1 to 12 Km       | Fare Rs. 10.00 |
| 12.1 to 14 Km      | Fare Rs. 12.00 |
| 14.1 to 16 Km      | Fare Rs. 13.00 |
| 16.1 to 18 Km      | Fare Rs. 15.00 |
| 18.1 to 20 Km      | Fare Rs. 17.00 |
| 20.1 to 25 or more | Fare Rs 20.00  |

Selected operator will have to strictly follow the aforesaid stage fare.  
(The fare stated above are subjected to change and the right vested so shall remain with the JCTSL and followed by the operators)

The operator has to collect the bus fare as fixed by the company, operate and maintain the bus and the staff, earn the profit and pay the monthly premium along with the EMI to the JCTSL on per bus per month basis.

7 The tenderer shall along with premium as prescribed herein below also be liable to pay to the Company each month an EMI of Total Rs 18 thousand per bus (90 Thousand for Lot 3) 44 seater TATA make Buses received from the Jabalpur Municipal Corporation for the entire contract period of 10 years.

Note: For the purpose of and in relation to the 05 number of 44 seater TATA make Buses received from the Jabalpur Municipal Corporation under JnNURM "EMI" shall mean a single fraction of the approximate on road total price of the said 05 buses arrived at by dividing the said total price by 120 months, which is the contract period.

(The approximate price of each such bus being Rs. 21, 60,000 /120=18000)

8 On complete payment of all the EMIs (that is the entire amount of the total price of the said 5 buses) as prescribed above the ownership of the 5 number of 44 seater TATA make Buses received from the Jabalpur Municipal Corporation under JnNURM shall be transferred to the Operator for which the Company and the Jabalpur Municipal Corporation have already agreed upon.

#### 9 Timing of Bus Operation

Operator has to operate the bus services daily 365 days in a year, from 5.30 am to 11pm. for the time being. However the company reserves the right to change the schedule depending on demand and traffic load.

#### 10 Fines and penalties

The company believes in quality of service in terms of timings, cleanliness of vehicles, and promptness in customer service. With this as the motto fines and suitable financial penalties will be imposed on the operator for various offences like but not limited to inebriated / intoxicated state of Conductor /driver, misbehavior on the part of the conductor/ driver, overcharging, unable to prevent Eve teasing & pick pocketing, route deviation or not covering the full route, over speeding, skipping bus stops or making unauthorized stops etc. The

details of such fines will be elaborated in the agreement with the successful bidder.

## 11 Advertisement rights

The Advertisement rights throughout the contract period will remain with the company and the Company shall hold exclusive right to place advertisement in and outside the bus and no advertisement without prior permission shall be affixed or displayed on the body of bus or the uniform of staff or otherwise. The advertisement revenue will be shared in the ratio of 40:60 between the company and the Metro Bus operators.

## 12 Pass

12.1 Company reserves all rights to issue various kind of passes. Revenue generated through regular passes will be shared between the company and the operators in the ratio of 25:75. The profit sharing ratio amongst the Metro Bus operators shall be based on the seating capacity as provided by each operator in their Bus / Buses.

12.2 At present Four categories of metro bus passes are in use. The present rates of various categories of passes and computerized pass making charges of the authorized agency are given below :-

| S. No. | Category of pass   | Value of pass In Rs             | Pass making charges (Included in value of pass) |
|--------|--|---------------------------------|---|
| 1      | Tri-monthly passes<br>Gen/Student/Handicapped              | 1100/920/835                    | 36.00   |
| 2      | Monthly passes<br>Gen/Student/Handicapped                  | 415/345/315                     | 24.00   |
| 3      | Route passes 7 Km<br>(monthly)<br>Gen/Student/Handicapped  | 260/235/235                     | 24.00   |
| 4      | Route passes 12 Km<br>(monthly)<br>Gen/Student/Handicapped | 360/335/335                     | 24.00   |
| 5      | Renewal of tri-monthly &<br>monthly                        | Same as S. No.-<br>1 to 4 above | 11.00   |

(Above rates can vary subject to the decision of the Company)

## 13 Offer Bid

Amount to be quoted on monthly basis per bus, by the operator to operate and manage the public transport system in Jabalpur city, in the prescribed form of Price Bid Offer given in the tender / offer document shall be firm and shall not be subjected to any change due to variations of labor conditions, fluctuations in freight, taxes, insurance premium and any conditions whatsoever. Amount quoted by the operator shall exclude expenditure for providing all the required staff, daily consumables, fuel, issuing tickets, insurance, maintenance of bus to keep it in excellent condition, to fulfill all the mandatory and statutory requirements, etc. This price bid (Annexure VII) will be enclosed in a separate

envelope and marked as “financial bid” which will be opened after the technical bid is evaluated and will be opened only in case of the bidder clearing in the technical evaluation.

#### 14 Validity of Offer

Tender/ offer shall remain open to acceptance for a period of 120 days from the date of opening of price bid.

#### 15 Security Deposit

The operator shall have to furnish performance Guarantee, which will have to be submitted at the time of agreement. The security deposit shall be retained with the company for the complete contract period. The security deposit does not carry any interest. If a bidder fails to Furnish the performance Guarantee in the stipulated time frame of 1 month after the selection of the operator then the EMD will be forfeited.

#### 16 Date & Place of Issuing of Form

Tender form can be purchased during office hours from the Registered Office of the company, situated at 1<sup>st</sup> Floor, Red Cross Building, Collectorate Campus, Jabalpur, from 11/01/2011 to 17/11/2010. The other details can be enquired from the same office during working hours.

#### 17 Date & Place of Submission of Form

Dully filled Tender form in an envelope having two separate envelops clearly marked “Technical Proposal” & Financial Proposal” to be submitted as per instructions till 3 P.M. on 17/01/2011 at the office of company at 1<sup>st</sup> Floor, Red Cross Building, Collectorate Campus, Jabalpur (M.P.). Only the Technical proposal along with the EMD shall be opened on 17/01/2011 at 4:00 P.M. Financial proposal opened on 18/01/2011 at 4:00 P.M.

THE JCTSL RESERVES THE RIGHT TO REJECT ANY / ALL OFFERS WITHOUT ASSIGNING ANY REASON. ACCEPTANCE OF THE HIGHEST BID / OFFER IS NOT BINDING ON THE JCTSL, IN EVENT OF DISPUTE THE MATTER SHALL BE REFERRED TO THE SOLE ARBITRATOR APPOINTED BY THE BOARD OF DIRECTORS OF THE COMPANY AND HIS DECISION SHALL HOLD BINDING EFFECT.

Managing Director  
Jabalpur City Transport Services Ltd., Jabalpur

#### GENERAL INFORMATION

All Individual/ Firms/ Companies applying for Expression of interest are requested to complete the information in this form.

|        |  |
|--------|--|
| 1.     | Name of firm   |
| 2. (a) | Head office (HO)address(The tenderer should have local address/office at Jabalpur and it should be mentioned here) |

|     |                           |                            |
|-----|---------------------------|----------------------------|
| (b) | Local office (LO)address  |                            |
| 3.  | Telephone                 | Contact person             |
| (a) | HO:                       |                            |
| (b) | LO:                       |                            |
| 4.  | Fax                       | Telex                      |
|     | e mail ID:-               |                            |
| 5.  | Place of incorporation    | Date/Year of incorporation |
| 6.  | PAN CARD No(attach copy): |                            |
|     | Service Tax No:-          |                            |
|     | Any other Regn No:-       |                            |

#### ANNEXURE-I

#### STRUCTURE AND ORGANIZATION

1. The applicant is
  - (a) an individual \_\_\_\_\_
  - (b) a proprietor firm/HUF \_\_\_\_\_
  - (c) a Limited Company or Corporation. \_\_\_\_\_
  
2. Attach the organization Chart showing the structure of the Organization, including the Names of the Directors and Position of offers. \_\_\_\_\_  
\_\_\_\_\_
  
3. Attach the experience details with appropriate proof of the public transportation (Bus) \_\_\_\_\_  
\_\_\_\_\_

#### ANNEXURE-II

#### ANNUAL TURN OVER

| Year                     | Annual Turn Over in India in Rs. as per Balance Sheet or Income Tax Return |
|--------------------------|--|
| 2006-2007                | Rs.  |
| 2007-2008                | Rs.  |
| 2008-2009                | Rs.  |
| Average Annual Turn Over | Rs.  |

NOTE: The above data is to be supported by balance sheets / IT Returns

#### ANNEXURE-III

#### PERSONNEL CAPABILITIES

| SI. NO. | Name & Address of the Employee | Technical Qualifications | Post held | Date of Employment |
|---------|--------------------------------|--------------------------|-----------|--------------------|
| 1.      |                                |                          |           |                    |

|    |  |  |  |  |
|----|--|--|--|--|
|    |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |

## FINANCIAL CAPABILITIES

| Financial Information<br>in Rs,            | For year<br>2006-2007 | For year<br>2007-2008 | For year<br>2008-2009 |
|--|-----------------------|-----------------------|-----------------------|
| 1.Total Assets                             |                       |                       |                       |
| 2.Current Assets                           |                       |                       |                       |
| 3. Total Liabilities                       |                       |                       |                       |
| 4.Current Liabilities                      |                       |                       |                       |
| 5. Loan/ Borrowings                        |                       |                       |                       |
| 6. Profit before Tax                       |                       |                       |                       |
| 7. Profit after Tax                        |                       |                       |                       |
| 8. Net Worth                               |                       |                       |                       |
| 9. Liquid Assets                           |                       |                       |                       |
| 10. Solvency<br>Certificate<br>from banker |                       |                       |                       |

Attach audited balance sheets for all three years (2006-2007, 2007-2008, 2008-2009)

## ANNEXURE-V

**DETAILS OF METRO BUS ROUTES**  
(ref Para 4.5 of the tender)

| Lot.  | Route No. | No of proposed buses | Route Details  |
|-------|-----------|----------------------|--|
| Lot-3 | 3         | 5                    | Dhanwantri Nagar To Khamariya :- Dhanwantri nagar, Tripuri chowk, Devtal, Soopatal, Sharda chowk, LIC, Prem nagar, Madan mahal, Mahanadda, Chhoti line, Shastri bridge, Bus stand, Nagar nigam, Naudra bridge, Ghanta ghar, Collectrate, Railway platform-4, Ghamapur, Bai ka bageecha, Kanchghar, Chungi chowk, Satpula tiraha, Vehcle turning, Gokalpur, Engineering college, Vehcle tiraha, Ranjhi, Khamariya petrol pump, Khamariya factory, Khamariya , Ghana |

## ANNEXURE-VI

**DETAILED DESIGN OF THE BUS**  
(ref para 5 of the tender)

*Photographs of the Bus showing the 1 views*



OFFER / PRICE BID

(Only this page to be placed in a separate envelope and marked as “financial bid” which will be opened after the technical bid is evaluated and will be opened only in case of the bidder clearing in the technical evaluation.)

I, the undersigned \_\_\_\_\_  
On behalf of M/s. \_\_\_\_\_  
Of which I am a \_\_\_\_\_

Hereby submit my offer as under:

I have read all the General Conditions and para 3(pre qualification for bidding) etc. in detail and on the basis of my full study of the above mentioned Document/s and the conditions, I undertake to operate and manage the public transport system in Jabalpur city, exactly in accordance with the general conditions as provided in the above mentioned Document/s.

I undertake to pay the Jabalpur City Transport Services Ltd. Jabalpur a Premium amount

of Rs. ----- (In words -----)for lot 3

per Bus per month for the operation of Metro bus along with the EMI of Rs 18,000/- per bus per month bus (90 Thousand for Lot 3)

Place:  
Date

Signature of the an individual, a company, a sole proprietorship concern, or an HUF  
(Please affix seal )