
OFFICE OF THE
JABALPUR CITY TRANSPORT SERVICES LIMITED

JCTSL :- No. 1

Dated :- 16/01/2012

TENDER FORM
FOR ISSUING RIGHTS OF PASS MAKING IN CITY METRO BUSES
AT JABALPUR



(Regd. No. U 60210 MP 2006 SJC 018911)
Regd. Office : Red Cross Building, Collectorate Campus, Jabalpur
Telephone No. : 4014501, e-mail:- jctsl_2006@yahoo.co.in

Total Pages 8

ISSUING FORM

jctsl, Jabalpur

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THIS TENDER DOCUMENT “ FOR PASS MAKING RIGHTS IN CITY(METRO) BUSES AT JABALPUR” has been issued by

The MANAGING DIRECTOR, Jabalpur City Transport Services Ltd.,
Jabalpur to on dated
..... on receipt of Rs3,000/- (Rs. Three Thousand Only) by
Cash

Receipt No.

MANAGING DIRECTOR
Jabalpur City Transport Services Ltd. Jabalpur.

**JABALPUR CITY TRANSPORT SERVICES LTD.
NOTICE INVITING QUOTATIONS/TENDER.**

Jabalpur City Transport Services Ltd. has been incorporated as a SPV to operate and manage the public transport system in Jabalpur City with Private Sector Participation. The main aim of the Jabalpur City Transport Services Ltd (JCTSL) envisages establishing and maintaining a line of passenger coaches to transport passengers within the City limits.

JCTSL now invites quotations/tenders from the reputed and established marketing and processing agencies for processing, marketing and delivery of “monthly city bus passes” and issue them to the commuters using the metro bus service. The agency shall undertake to issue a minimum guarantee of passes to be sold (issued) per month on commission basis. The amount to be charged for the passes to be issued by the agency shall be in the following denominations and categories.

S No.	Types of Passes	Category vice Pass Amount		
		General	Student	Handicapped
1	Monthly Pass	520.00	430.00	395.00
2	Tri Monthly Pass	1375.00	1150.00	1045.00
3	Route Pass Monthly 7 K.M.	325.00	295.00	295.00
4	Route Pass Monthly 12 K.M.	450.00	420.00	420.00

No passes shall be issued to the students as weekly or daily passes. Marketing has to be done on franchisee based model with minimum of 5 retail outlets through out the city by the Agency. All kind of promotional material at outlets will have to be provided by the pass issuing agency and all financial liabilities arising thereof are strict liabilities exclusively of the agency.

The bidder agency shall submit its bids for the commissions it wishes to offer to the JCTSL for the different categories of passes, as stated above.

Definitions:

- a) “Agency” shall mean the pass issuing agency.
- b) “Pass” shall mean a pass issued by the Agency or a pass renewed by the Agency.
- c) “Metro Bus” shall mean a bus operated by or on behalf of the JCTSL.
- d) “Operator” shall mean a person operating or running the metro busse(s).
- e) “The Company” shall mean the JCTSL.
- f) “Commission” shall mean the amount promised to be paid to the Agency on issuance of passes. The commission shall be expressed in terms of Rupees and not as a percentage of the value of the pass.

- g) "Price received" shall mean the amount received from the customer on the issuance or renewal of a pass.

GENERAL CONDITIONS

1. The full price received from the issuance of passes shall be remitted by the agency to the JCTSL.
2. The Agency shall deposit the amount mentioned in clause (1) above in the bank account of the Company on daily basis.
3. The Agency shall be paid commission for the passes issued, on a monthly basis that is by the 10th day of the month next following.
4. The Agency shall be liable for payment of all taxes leviable under different provisions out of its own income.
5. The contract will be awarded for the period of Three Years subject to performance and subject to compliance of the terms of contract to the satisfaction of the Company. The period of contract will be subject to extension for a further period of two years by consent of both parties.
6. The Tender Form may be purchased against Rs. 3000/- cash/DD in favour of Jabalpur City Transport Services Ltd, Jabalpur from 17/01/2012. The other details can be enquired from the same office during working hours. However, for a bidder submitting a downloaded tender Application from website shall have to add as tender fees (non refundable) along with the tender form by Crossed Demand Draft of Rs. 3000.00 (Three Thousand Only) in favour of Jabalpur City Transport Services Limited Jabalpur.
7. JCTSL reserves the rights for advertisement space on all issued passes.
8. Duly filled offer proposal with detailed profile of the tenderer in closed envelopes can be submitted till 3:00 P.M. on 01/02/2012 at the Office , Jabalpur City Transport Services Ltd, Red Cross Building, Collectorate Campus, Jabalpur.
9. Earnest money of Rs. 1,00,000/- (One Lakh) shall be submitted by Crossed Demand Draft drawn in favour of Jabalpur City Transport Services Ltd, Jabalpur payable at Jabalpur. (enclosed with technical bid).

Managing Director,
Jabalpur City Transport Services Ltd, Jabalpur

OTHER CONDITIONS

A. Pre-qualification Criteria about the Agency:

1. The agency should preferably have experience of minimum two years in operating passes system of any public transport/or otherwise.
2. The Agency should have a minimum annual turnover of Rs. 10 lakhs in last two years.

B. About the Pass:

1. The agency will have to use plastic card with dimensions which will be 85.5mm X 55.5mm for the passes.
2. The Agency will have to use plain card for printing with thickness of variable sizes but, with the material duly approved by the Company. The base colour of the cards would be different for different categories of passes or as decided by the JCTSL.
3. The pass will be printed in four colours. With digital, thermal printing and photo of the customer/ commuter on the front side as Photo ID. The design of the passes shall be finalised by the Company.

C. Pass Centres:

1. The Agency shall set up and operate pass centers in at least 05 locations in the city limits of Jabalpur.
2. The Agency shall operate the centres from 10 a.m. to 5 p.m. every day with holidays on Sundays and National Holidays only.

Managing Director
Jabalpur City Transport Services Ltd, Jabalpur

FINANCIAL BID

Bids offered shall not be subject to any exchange variations. Labour conditions, taxes or any conditions whatsoever.

OFFER/PRICE BID

I, the undersigned.....
On behalf of M/s.....
Of which I am a

Hereby submit my offer as under :

I have read all the General Conditions and Other Conditions etc. in detail and on the basis of my full study of the above mentioned Documents and the conditions, I submit my bid for contract of pass issuing system for the metro buses for various routes in Jabalpur City, exactly in accordance with the conditions as provided in the above mentioned Document/s or as approved by the Company time to time.

My bid for the Commission for the different categories of passes shall be:

S No.	Types of Passes	Amount of Commission per pass		
		General	Student	Handicapped
1	New Monthly Pass			
2	New Tri Monthly Pass			
3	New Monthly Route Pass 7 K.M.			
4	New Monthly Route Pass 12 K.M.			
5	All category of Renewal			

FINANCIAL CAPABILITIES

Financial Information in Rs. Equivalent	For year 2009-2010	For year 2010-2011
1. Total Assets		
2. Current Assets		
3. Total Liabilities		
4. Current Liabilities		
5. Bank Account details of the Agency.		

VALIDITY OF OFFER

Tender offer shall remain open to acceptance for a period of 90 days from the date of opening of price bid.

THE JCTSL RESERVES THE RIGHT TO REJECT ANY/ ALL OFFERS WITHOUT ASSIGNING ANY REASON. ACCEPTANCE OF THE HIGHEST BID/ OFFER IS NOT BINDING ON THE JCTSL. That in event of any dispute the company shall reserves the right to handover the matter to the sole Arbitrator appointed by the Board of Directors of the Company and whose verdict shall be final and binding on the Agency as well as the company.

TECHNICAL BID

STRUCTURE AND ORGANIZATION

- 1 The applicant is
 - (a) a proprietor firm
 - (b) a firm partnership
 - (c) a Limited Company or Corporation.

2. Attach the organization Chart showing the structure of the Organization, including the Names of the Directors and Position of Offers.

ANNUAL TURN OVER

Year	Annual Turn Over in India Rs. As per Balance Sheet or Income Tax Clearance Returns
2009-2010	Rs.
2010-2011	Rs.
Average Annual Turn Over	Rs.

NOTE : The above data is to be supported by balance sheets / IT Returns and Bank statements.

PERSONNEL CAPABILITIES

St. No.	Name & Address of the Employee	Technical Qualifications	Post held	Date of Employment
1.				
2.				
3.				
4.				

जबलपुर सिटी ट्रांसपोर्ट सर्विसेस लिमिटेड
निविदा आमंत्रण सूचना
<p>जबलपुर सिटी ट्रांसपोर्ट सर्विसेस लिमिटेड, द्वारा सिटी मेट्रो बसों के पास बनाने हेतु इच्छुक संस्थाओं/निविदाकर्ताओं से निविदा आमंत्रित करती है। निविदा राशि रुपये 3,000/- नगद या डी.डी. जो कि जे.सी.टी.एस.एल., जबलपुर के नाम पर देय होगा, प्रस्तुत कर प्राप्त किया जा सकता है। निविदा www.jabalpur.nic.in की वेबसाईट से डाउनलोड कर सकते हैं। निविदा डाउनलोड करने पर राशि रुपये 3,000/- का डी.डी. उपरोक्तानुसार निविदा के साथ पृथक लिफाफे में प्रस्तुत करना अनिवार्य है। निविदा दिनांक 17/01/2012 से 01/02/2012 तक समय 01:00 बजे तक प्राप्त कर सकते हैं। पूर्ण रूप से भरी निविदा जमा करने की अंतिम तिथि दिनांक 01/02/2012 को उपरान्ह 3:00 बजे तक है।</p>
<p>CEO, JCTSL, Jabalpur email:- jctsl_2006@yahoo.co.in Ph. No. 0761-4014501(mo.) 09893499191</p>